

## Compliance and Installation Generated Documents

Media	Regulatory Citation(s); OLD SSIC	New SSIC	Disposition
<b>AIR RECORDS</b>			
Conformity Determination (NEPA) 1. If Offsets including Emission Reduction Credits are Needed from Another Installation to Make the Conformity Determination 2. When the Non-Exempt Emission Equal or Exceed the DE Minimis Levels	SECNAV M-5210.1, SSIC 5090.4; OPNAVIST 5090.1C, 4.1c	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Air Permit Data and Reports; Fuel and Material Consumption, Process Hours of Operation, Fuel Quality Certifications, Continuous Emission Monitoring Data, Required Regulatory	SECNAV M-5210.1, SSIC 5090.4; State Permit	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Air Permit Applications, Applicability Determinations; Determinations that a New or Modified Process or Air Emission Unit Does Not Require a Permit	SECNAV M-5210.1, SSIC 5090.4; State Permit	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
State and/or Federal Enforced Air Permits including New or Modified Process or Air Emission Units	SECNAV M-5210.1, SSIC 5090.4; State Permit	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
U S EPA, State or Local Regulatory Agency Determinations of Non-Compliance and/or Enforcement Actions (Includes Request for Corrective Action, Letter of Warning and Notice of	SECNAV M-5210.1, SSIC 5090.4; State Permit	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
U S EPA, State or Local Regulatory Required Implementation Plans	SECNAV M-5210.1, SSIC 5090.4; State Permit	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Facility Testing Data; Test Data Results	SECNAV M-5210.1, SSIC 5090.4; OPNAVINST 5090.1C	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Inspections related to ENV from any regulators for any reason	SECNAV M-5210.1, SSIC 5090.4	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Notice-of-Violations (NOV)	SECNAV M-5210.1, SSIC SSIC 5090.4	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
<b>ASBESTOS RECORDS</b>			
Records of all information concerning the presence, location and quantity of asbestos-containing materials	SECNAV M-5210.1, SSIC SSIC 5090.4; 29 CFR 1910.1001	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Asbestos waste disposal for manufacturing, demolition, fabricating, renovation and spraying operations	SECNAV M-5210.1, SSIC SSIC 5090.4; 40 CFR 61.150	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Notification of Demolition and/or Asbestos Abatement	SECNAV M-5210.1, SSIC SSIC 5090.4; 40 CFR 61.145	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
<b>DRINKING WATER RECORDS</b>			
Copies of public notices and certifications made to primary	40 CFR 141.33		
Records of action taken to correct violations of primary drinking water standards	40 CFR 141.33		

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USMC Owned Public Water Systems in the United States 1. Control of Copper and Lead a. Sampling Data and Analysis, Reports, Surveys, Letters, Evaluations, Schedules, State Determinations and any Other Information Required in 40 CFR 141.81 Through 40 CFR 141.88	SECNAV M-5210.1, SSIC 5090.5; 40 CFR 141.91	5000-33	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Forms and correspondence documenting results of tests, analyses, and measurements; Bacteriological Results (Date of Analysis, Place, Time of Sampling, Name of Person Who Collected Samples 2. Identify Sample as Routine Distribution System Sample, Check Sample, Raw or Process Water Sample, Other Special Purpose Sample (include Analysis Date, Laboratory Name, Technique and Method Used and	SECNAV M-5210.1, SSIC 5090.1a; 40 CFR 141.33	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Forms and correspondence documenting results of tests, analyses, and measurements; b. Chemical/Physical Results.	SECNAV M-5210.1, SSIC 5090.1b; 40 CFR 141.33	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Cross Connection Control and Backflow Preventer Inspection and Maintenance Records	OPNAVINST 5090.1C; 10-5.4		Maintain for 5 years
Actions Taken to Correct Violations	OPNAVINST 5090.1C; 10-5.6		Destroy 3 years after acting on the Particular
Support Documentation	OPNAVIST 5090.1C; 6-5.1 (6i)		Maintain for a minimum of 5 years unless a cross governing regulation requires the installation to retain the records for a longer period
Sanitary Survey	OPNAVINST 5090.1C; 10-5.6		Destroy after 10 years
Variance or Exemption Records	OPNAVINST 5090.1C; 10-5.6		Destroy 5 years following the Expiration of such variance or exemption
Installation Water Treatment Plant and/or Distribution System Operating Records	OPNAVINST 5090.1C; 10-5.6		Destroy after 5 years
Consumer Confidence Reports	OPNAVINST 5090.1C; 10-5.6		Destroy after 5 years
Records of Citations or Exemptions	40 CFR 141.33		Maintain for 5 years
<b>HAZARDOUS WASTE RECORDS</b>			
Generator Manifests	40 CFR 262.40(a); 40 CFR 262.44(a)		3 years or until receive a signed copy from the designated facility which received the waste; 3 years from the date the waste was accepted by
Biennial Report and Exception Report for Large Quantity Generators only	40 CFR 262.40(b); OPNAVINST 5090.1C; 15-4.1 (g2)		Generator retains a copy of Biennial Reports and Exception Reports; 3 years from the due date of the report
Hazardous Waste Determination Records including test results, waste analyses, or other determinations made in accordance with §262.11	40 CFR 262.40(c); 40 CFR 262.44(a)		Generator retains for at least three years from the date that the waste was last sent to on-site or off-site treatment, storage, or disposal. Destroy
a. Manifests and Copies of Reports Submitted to Environmental Protection Agency (EPA)	40 CFR 262.40(a)		Destroy when 3 years old
a. Manifests and Copies of Reports Submitted to Environmental Protection Agency (EPA)	SECNAV M-5210.1, SSIC 5090.2a	5000-82	TEMPORARY: Cutoff at end of end of calendar year. Destroy 3 years after cutoff.

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Media	Regulatory Citation(s); OLD SSIC	New SSIC	Disposition
b. Test Results or Waste Analyses	SECNAV M-5210.1, SSIC 5090.2b; 40 CFR 262.40©	5000-81	TEMPORARY: Cutoff at end of calendar year of date of the final endorsement. Destroy 7 years after cutoff.
c. Transporter Records; Copies of manifests signed by the generator, transporter and TSD facility owner/operator.	SECNAV M-5210.1, SSIC 5090.2c	5000-82	TEMPORARY: Cutoff at end of end of calendar year. Destroy 3 years after cutoff.
Emergency Planning and Community Right-to-Know (EPCRA) records	SECNAV M-5210.1, SSIC 5090.4	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Medical Waste Plans and Reports	SECNAV M-5210.1, SSIC 5090.4	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Radon documents	SECNAV M-5210.1, SSIC 5090.4	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Radium documents	SECNAV M-5210.1, SSIC 5090.4	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Notices, Certifications, Waste Analysis data, documentation related to RCRA Land Disposal Restrictions	OPNAVINST 5090.1C, 15-4.1 (g3)		Hazardous Waste Generators Maintain onsite
<b>LEAD BASED PAINT (LBP) RECORDS</b>			
Disclosure Requirements and Acknowledgements	SECNAV M-5210.1, SSIC 5090.4; 40 CFR 745.100 TO 745.119 24 CFR PART 35	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
Renovation Notification, Written Acknowledgements and Certificates of Mailing	SECNAV M-5210.1, SSIC 5090.4; 40 CFR 745.80 TO 745.88	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
1. Monitoring Data 2. Reports and Inspections 3. Data used to Complete Permit Applications ( NOTE: Report and Certification Must be Signed by Corporate Official in accordance with 40	40 CFR 122.44(i)(4)		Permitees Must Maintain. Maintain for the life the business agreemen
Oil Water Separator Records including Applications for Installations, Approvals Obtained by the Government	None		
<b>PESTICIDE RECORDS</b>			
Pesticide Applications Records - name and address of person/entity for whom the pesticide was applied; location of pesticide application; - target pests, date and time of application; - brand name and EPA registration number; - amount of pesticide applied and percentage of active ingredient per unit of pesticide used; - size of area treated; - name and certification number of the certified applicator who applied or who supervised the RUP application; and - type, amount, method, and location of pesticide disposal.	40 CFR 171.11(c) 7 USC 136i-1		
Pest Management Operations Records	OPNAVIST 5090.1C; 17-4.2 (a)		Originals retained onsite indefinitely
Records of Pesticide Use on the Installation	OPNAVIST 5090.1C; 17-5.4 (d)		Submit data to NAVFAC Pest Management
<b>PETROLUUM OIL AND LUBRICANTS (POL) RECORDS</b>			

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Media	Regulatory Citation(s); OLD SSIC	New SSIC	Disposition
UST Release Detection Records			
All handwritten performance claims pertaining to any release detection system used and the manner in which these claims have been tested by the equipment manufacturer	40 CFR 280.45		5 years for performance claims
Sampling, testing, monitoring Results	40 CFR 280.45		1 year
Calibration, maintenance and repair of release detection equipment permanently located on-site Documentation	40 CFR 280.45		1 year
Calibration and Maintenance Schedules Provided by the release detection equipment manufacturer	40 CFR 280.45		5 years
UST Closure Records	40 CFR 280.74		3 years after permanent closure
Spill Prevention Control and Countermeasure (SPCC) Plan	40 CFR 112.3		Until closure of facility
SPCC Plan (facility-specific written procedures and records of inspections and tests)	40 CFR 112.7(e)		3 years after permanent closure
Underground Storage Tanks; 1. Corrosion Experts Analysis of Site Corrosion Potential if Corrosion Protection Equipment is Not Used 2. Corrosion Protection Equipment Operation Documentation 3. UST System Repairs Documentation 4. Recent Compliance with Release Detection Requirements 5. Site Investigation Results Conducted at Permanent Closures	40 CFR 280.34		Maintain 3 years past the UST closure date
Underground Storage Tanks Release Detection Records 1. All Handwritten Performance Claims Pertains to any Release Detection System Used 2. Manner in Which Claims Have Been Test by Equipment Manufacturers	40 CFR 280.45		Maintain for 5 years for performance claims
Tank Tightness Testing	OPNAVIST 5090.1C, 13-4.3 (a1)		Maintain tests for 1 year except tank tightness test results - retain until next tightness test is
Records Demonstrating Compliance with Release Detection, Testing and Inspection Requirements	OPNAVIST 5090.1C, 13-4.3 (b2)		Maintain for 5 years
Out of Service Tank Systems and Closure	OPNAVIST 5090.1C, 13-4.3 (e7)		
Aboveground Storage Tanks	40 CFR 141.33; OPNAVIST 5090.1C, 13-4.2b, 2c, 2e,		Maintain according to state and federal regulations
<b>POLYCHLORINATED BIPHENYLS (PCBs) RECORDS</b>			Destroy 3 years after disposal of
Inspection and Maintenance Records of PCB Transformers or Electromagnets 1. Signed Manifests 2. Certificates of Disposal 3. Records of Inspections and Cleanups 4. Annual Logs Contents: Name, Address, EPA ID number, Manifest Number for Every Manifest Generated, Specific Measurements and Descriptions of PCB Materials Generated during the	SECNAV M-5210.1, SSIC 5090.2d; 40 CFR 761.180	5000-82	TEMPORARY: Cutoff at end of end of calendar year. Destroy 3 years after cutoff.

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Media	Regulatory Citation(s); OLD SSIC	New SSIC	Disposition
PCB Inventory, Validation and Accountability Records	SECNAV M-5210.1, SSIC 5090.2e	5000-82	TEMPORARY: Cutoff at end of end of calendar year. Destroy 3 years after cutoff.
<b>SOLID WASTE MANAGEMENT RECORDS</b>			
Solid Waste Receiving and Processing Logs, Specialized Material Containment, storage and Disposal Permits; Landfill/Transfer Station Site Testing and Monitoring Reports and Records, Landfill Site Closure and Custodial Files;	40 CFR RCRA Subtitle C Hazardous Waste, 261.2		Retention schedules vary by state from 3 to 6 years; Not addresses in SECNAV M5210.1
Landfill/Transfer Station History files containing background information on each site such as deeds, contracts, surveys, maps, plans, rights of way, and legal descriptions.	40 CFR RCRA Subtitle C Hazardous Waste, 261.2		Retention schedules vary by state from 3 years to permanent; Not addresses in SECNAV M5210.1
<b>STORM WATER RECORDS</b>			
Storm water Pollution Prevention Plans including Modifications; Storm water Pollution Prevention Plan Permits; Monitoring Reports and Information Including Calibration and Maintenance Records, Original Strip Chart Recordings for Continuous Monitoring Instrumentation, Copy of All Reports Required by the Permit, Records of all Data Used to Complete	PERMIT # VAR050375, Part II; 40 CFR 112; SECNAV M52010.1, SSIC 11000-6		Retention schedules vary by state from 3 to 6 years; SECNAV M5210.1 - Retire to nearest FRC when 3 years old. Destroy when 15 years old
1. Annual Inspections Results Summary 2. Certification that Facility is in Compliance with the SWPPP 3. Permit or Identify Incidents of Non Compliance	40 CFR 122.21(p)		Discharger is Required to Maintain; Retention schedules vary by state from 3-5 years
<b>WASTEWATER RECORDS (AND THE National Pollutant Discharge Elimination System (NPDES))</b>			
1. Reports and other records relating to construction, maintenance and operation of sewerage systems	SSIC 11345.1	11000-6	TEMPORARY: Cutoff at CY. Destroy when 30 years old.
2. National Pollutant Discharge Elimination System. This data system provides for the central storage and processing of Navy water quality data transactions. Provides Navy and Marine Corps activity users with an effective means for evaluating water quality problems. The data system contains information on wastewater discharges permitted by state and federal regulatory agencies. Water quality data include permit requirements for sampling and analysis and the status of compliance by various naval activities. System is maintained at NEESA Headquarters, Port Hueneme and supports NEESA and the NAVFACENGCOM Field Divisions.	SSIC 11345.2a	11000-29	TEMPORARY: Destroy when 3 years old, but longer retention is authorized if needed for business use.
a. Master file and historical data tapes.	SSIC 11100.6a	11000-29	TEMPORARY: Destroy when 3 years old, but longer retention is authorized if needed for
b. Input data tapes and paper record.	SSIC 11345.2b	11000-29	TEMPORARY: Destroy when 3 years old, but longer retention is authorized if needed for
c. Output data and reports-COM and paper.	SSIC 11345.2c	11000--29	TEMPORARY: Destroy when 3 years old, but longer retention is authorized if needed for

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Media	Regulatory Citation(s); OLD SSIC	New SSIC	Disposition
d. Systems documentation to include description of data elements, file layouts, code books, and operators and user manuals	SSIC 11345.2d	11000-32	TEMPORARY: Destroy 5 years after the project / activity / transaction is completed or superseded, or the associated system is terminated, or data is migrated to a successor system, but longer
1. Monitoring Data 2. Reports and Inspections 3. Data used to Complete Permit Applications ( NOTE: Report and Certification Must be Signed by Corporate Official in accordance with 40	40 CFR 122.44(i)(4)		Permitees Must Maintain
Oil Water Separator Records including Applications for Installations, Approvals Obtained by the Government	None		
DREDGING RECORDS 1. Correspondence Files, Reports, and related Papers for Various Dredging Sites. 2. Permits and Exemptions 3. Notice of Violations 4. Documentation Related to the Clean Water Action Section 404 Permit or Permit	SECNAV M-5210.1, SSIC 11460.1	11000-11	TEMPORARY: Cutoff at CY. Destroy 5 years after cutoff.
<b>General Environmental Reports and Documentation Not Covered Elsewhere in this Manual</b>			
Environmental assessments, documentation of compliance/ noncompliance, communications with non-DoD federal, state, local and foreign environmental authorities, documents required by law, regulation and executive order, including reports to the EPA, toxic waste sites, asbestos, radon (NOTE: group Underground and Aboveground Storage Tank and Hazardous Waste documents not CERCLA related here)	SECNAV M-5210.1, SSIC 5090.4	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
b. Cultural Resources Records including land/property of historical/archeological value	SECNAV M-5210.1, SSIC 5090.4a	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
c. Natural Resources Records (tideland and fresh water, wetland resources, wildlife, protected threatened, and endangered species, woodland resources, coastal and contiguous zone waters, noise levels, farm land, private	SECNAV M-5210.1, SSIC 5090.4b	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
d. Marine Resources	SECNAV M-5210.1, SSIC 5090.4c	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
e. Environmental Planning (NEPA) Records including Environmental Impact Statements	SECNAV M-5210.1, SSIC 5090.4d	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
f. Planning	SECNAV M-5210.1, SSIC 5090.4f	5000-45	TEMPORARY: Cutoff at end of calendar year. Destroy 30 years after cutoff.
<b>Installation Specific Records</b>			
<b>AGRICULTURE, FISH AND WILDLIFE RECORDS</b>	SSIC 11015	<b>11000-9</b>	<b>TEMPORARY: Cutoff at when program is disestablished or when no longer needed.</b>
Soil and water conservation records. Files include erosion control, grounds maintenance, landscaping, conservation plans for new construction, land management, out-leasing and soil	SSIC 11015.1	11000-9	TEMPORARY: Cutoff at when program is disestablished or when no longer needed. Destroy 10 years after cutoff.

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Forestry Management. Files include overall management plans and annual increments pertaining to forestry management.	SSIC 11015.2	11000-7	TEMPORARY: Cutoff at CY. Destroy 10 years after cutoff.
Fish and Wildlife Records. Files containing management plans and annual increments	SSIC 11015.3	11000-9	TEMPORARY: Cutoff at when program is disestablished or when no longer needed.
<b>ORDNANCE FACILITIES RECORDS</b>			
Correspondence, plans and other records. Files pertaining to the development, design and construction of ordnance facilities including guided missile and ballistic ranges, wind tunnels and other ballistic or aero ballistic facilities	SSIC 11140 SSIC 11140.1	11000-7 11000-7	TEMPORARY: Cutoff at CY. Destroy 10 years after cutoff.
<b>FUEL STORAGE FACILITIES RECORDS</b>			
Records which establish policy for cathodic protection of liquid fuel (POL) pipelines and storage facilities at Naval shore	SSIC 11162 SSIC 11162.1	11000-1 11000-1	PERMANENT: Cutoff at CY. Transfer to the National Archives when 25 years old.
<b>MAGAZINES RECORDS</b>			
Records relating to the construction of naval magazines and other ammunition or explosive handling or storage areas that are maintained at the activity level	SSIC 11163 SSIC 11163.1	11000-7 11000-7	TEMPORARY: Cutoff at CY. Destroy 10 years after cutoff.
<b>UTILITIES AND SERVICES RECORDS</b>			
General correspondence files of public works activities. Records documenting the accomplishment of their assigned responsibilities for the development, maintenance and administration utilities and services. Include records of essential transactions and summary records of the activities' utility programs (See also SSIC 11000, paragraphs 1 and 2).	SSIC 11300 SSIC 11300.1	11000-11 11000-11	TEMPORARY: Cutoff at CY. Destroy 5 years after cutoff.
Records relating to the routine internal operation of utilities services at Naval activities	SSIC 11300.2	11000-15	Destroy when 2 years old
Special consolidated utility cost reports. Copies accumulated by public work activities or offices	SSIC 11300.3	11000-15	Destroy when 3 years old
Sanitation Records. Correspondence, report and other records pertaining to sanitation matters	SSIC 11300.4	11000-15	
a. Records of public works and other activities. Files documenting the development and accomplishment of their program responsibilities for sanitation matters within the area or command. Include correspondence with local or federal health departments, USGS and others	SSIC 11300.4a	11000-11	Destroy when 5 years old
b. Sanitation Reports	SSIC 11300.4b	11000-16	Destroy when 3 years old

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Media	Regulatory Citation(s); OLD SSIC	New SSIC	Disposition
c. Other files	SSIC 11300.4c	11000-15	Destroy when 2 years old
<b>WATER SUPPLY RECORDS</b>			
1. Records relating to the Development and implementation of Rules for Effecting Environmental Legislation. These files consist of the development of policy regulations concerning water supply planning, health criteria, national register of public water supply, and training and technical assistance in the water supply field.	SSIC 11330.1	11000-11	PERMANENT. Retire to nearest FRC when 4 years old. Transfer to NARA when 20 years old. (N1-NU-86-5
2. Regulations, Standards, and Guidelines.	SSIC 11330.2	11000-2	Retain on board. Destroy when superseded. (N1-
3. Other Records. Files documenting routine internal operation and administration of environmental quality	SSIC 11330.3	11000-16	Destroy when 2 years old. (N1-NU-86-5)
4. Navy Accidental Oil Spill Reporting System. Source documents for the system are messages issued by ships, aircraft, and shore installations at the time of an accidental oil spill. Messages are sent to NEESA where information is entered into the data base. Updates are entered monthly. Two annual reports are produced by the system: one report addresses the size, type, and location of the spills for the proceeding calendar years and the other provides detailed	SSIC 11330.4	11000-29	
a. Master file and historical data tapes.	SSIC 11330.4a	11000-29	Retain on board. Destroy after 3rd system backup.(N1-NU-86-5)
b. Input data tapes and paper record.	SSIC 11330.4b	11000-29	Retain on board. Destroy when no longer
c. Output data and reports computer output microfilm (COM) and paper.	SSIC 11330.4c	11000-29	Retain on board. Destroy when no longer required for reference. (N1-NU-86-5)
d. Systems documentation to include description of data elements, file layouts, code books, and operators and user	SSIC 11330.4d	11000-29	Retain on board. Destroy when superseded or no longer needed for reference. (N1-NU-86-5)
<b>INSTALLATION AND AFLOAT</b>			
Environmental Control Records: FILES CONTAINING INFORMATION ON COMPARTMENT HEATING, VENTILATION, MACHINERY SPACE VENTILATION, AIR CONDITIONING, AIR REVITALIZATION (SUBMARINES), REFRIDGERATION, AUXILIARY BOILERS, AND WASTE	OPNAVIST 5090.1C & 9510.1		Destroy when 5 years old
Air Conditioning and Refrigeration Data: REFRIGERANT USE, LEAK RATES, PURCHASE AND DISPOSAL INFORMATION, SMALL APPLIANCE DISPOSAL RECORDS DATA	40 CFR 82		Maintain 5 years after the year in which the data was recorded



### Compliance and Installation Generated Documents

Media	Regulatory Citation(s); OLD SSIC	New SSIC	Disposition
Environmental Compliance Afloat (affect activities): RECORDS OF CERTIFICATION OF THE AS-SUPPLIED VOC CONTENT OF EACH BATCH SHIPBOARD MARINE COATING ON A	OPNAVIST 5090.1C 22-4.3.2.11		Maintain for 5 years
Natural Resources Damage: NAVY REC STAFF SHALL MAINTAIN A RECORD OF COMMAND PIER REPORTS	OPNAVIST 5090.1C 26-7.2 (5)		Maintain for 3 years